

**MINUTES OF THE TENDRING LOCAL HIGHWAYS PANEL
THURSDAY 17th JUNE 2021 AT 10AM
MEETING HELD VIRTUALLY VIA MS TEAMS**

Chairman:	CC Member: Cllr Platt
Panel Members:	CC Members: Cllrs Goggin (Vice-Chairman), Guglielmi, Henderson, Honeywood, Land, Skeels and Stephenson TDC Members: Cllrs Fairley, Placey, Steady and Turner. TDALC representative: Cllr Belgrove (Alresford Parish Council)
Officers:	EH - Vicky Presland, Head of Design EH - Thomas Eng, Assistant Highway Liaison Officer EH - Chris Stonham, Strategic Development Engineer EH - Sonia Church, Highway Liaison Manager
Secretariat:	TDC - Lizzie Ridout, Leadership Support Manager

Item		Owner
1.	<p>Welcome & Introductions</p> <p>Cllr Platt welcomed those present to the meeting, particularly new members Cllr Dan Land and Cllr Mick Skeels, and paid tribute to Andy Erskine for his previous chairmanship, and Colin Sargeant as Vice-Chairman in the last ECC term.</p> <p>Cllr Platt announced that Cllr Alan Goggin would be his Vice-Chairman for the Panel, and thanked him in advance for the hard work and effort he knew Cllr Goggin would bring and which would benefit the whole Panel.</p> <p>It was also noted that there were no current schemes in the Clacton North division.</p>	Chair
2.	<p>Apologies for absence</p> <p>There were none.</p>	Chair
3.	<p>Minutes of meeting held on 18th March 2021 to be agreed as a correct record</p> <p>The minutes of the meeting were agreed as a correct record.</p>	Chair
4.	<p>Matters arising from minutes of previous meeting</p> <ul style="list-style-type: none"> • Officers had circulated the current Essex Speed Management Strategy to Cllr Turner. 	Chair
5.	<p>Public questions</p> <p>There were none.</p>	
6.	<p>Essex Speed Management Strategy update</p> <p>Officers advised they had not yet been able to obtain an update but would include as a future agenda item.</p>	

7.	<p>Report on funded schemes 2021/22</p> <p>The report provided an update on the current position of all the schemes which the Tendring Local Highway Panel had recommended for inclusion in their 2021/22 programme.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="background-color: #cccccc;">Budget summary 2021/22</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="background-color: #cccccc;">1. Commissioned schemes</td> </tr> <tr> <td>Safer Roads Schemes 2021/22</td> <td style="text-align: right;">£22,500</td> </tr> <tr> <td>Commissioned Schemes 2021/22</td> <td style="text-align: right;">£384,000</td> </tr> <tr> <td style="text-align: right;">Sub-total</td> <td style="text-align: right;">£406,500</td> </tr> <tr> <td colspan="2" style="background-color: #cccccc;">2. LHP Funding</td> </tr> <tr> <td>LHP Funding 2021/22</td> <td style="text-align: right;">£395,000</td> </tr> <tr> <td>LHP Additional Funding 2021/22</td> <td style="text-align: right;">£200,000</td> </tr> <tr> <td style="text-align: right;">Sub-total</td> <td style="text-align: right;">£595,000</td> </tr> <tr> <td colspan="2" style="background-color: #cccccc;">3. Schemes funded from other revenue streams</td> </tr> <tr> <td>LTEN212006 – Thornbury Road, Clacton-on-Sea – Bollards</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td style="text-align: right;">Sub-total</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td colspan="2" style="background-color: #cccccc;">4. Summary</td> </tr> <tr> <td>Total LHP Budget 2021/22</td> <td style="text-align: right;">£595,000</td> </tr> <tr> <td>Total Commissioned Schemes</td> <td style="text-align: right;">£406,500</td> </tr> <tr> <td>Schemes funded from other revenue streams</td> <td style="text-align: right;">£10,000</td> </tr> <tr> <td style="text-align: center;">Total remaining 2021/22 budget</td> <td style="text-align: right;">£198,500</td> </tr> </tbody> </table> <p>Members were reminded that the costs supplied were budget allocations only and there was the possibility that a final scheme cost could change dependant on issues which may arise especially during detailed design and construction. The panel would be informed of any budget adjustments required.</p> <p>Bar Corner, St Osyth - Junction improvements - Cllr Goggin advised of a further site visit, and was introduced to Adrian Carden, Senior Safety Officer for Essex Highways and recommended inviting to a future panel.</p> <p>Cllr Guglielmi queried why a School Crossing Patrol Officer was still in place at Lawford School. Officers undertook to investigate and report back to Cllr Guglielmi.</p> <p>Officers brought to the attention of the Panel the scheme at Grange Road Lawford (LTEN163009), and advised that they had discovered potential high voltage running through the roots of a tree that needed to be removed, requiring a specialist contractor. The Scheme therefore had required to be target costed and reviewed, and a further £12,500 funding was required from the Panel. Cllr Platt and Cllr Guglielmi to discuss with officers, with a view to bringing back to the next meeting.</p>	Budget summary 2021/22		1. Commissioned schemes		Safer Roads Schemes 2021/22	£22,500	Commissioned Schemes 2021/22	£384,000	Sub-total	£406,500	2. LHP Funding		LHP Funding 2021/22	£395,000	LHP Additional Funding 2021/22	£200,000	Sub-total	£595,000	3. Schemes funded from other revenue streams		LTEN212006 – Thornbury Road, Clacton-on-Sea – Bollards	£10,000	Sub-total	£10,000	4. Summary		Total LHP Budget 2021/22	£595,000	Total Commissioned Schemes	£406,500	Schemes funded from other revenue streams	£10,000	Total remaining 2021/22 budget	£198,500	Officers
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	<p>Officers advised that the Direct Delivery team had completed the schemes at Burrs Road, Clacton-on-Sea - Lining Improvements, and Frinton Road, Holland-on-Sea Signage.</p>															
<p>8.</p>	<p>Report on Schemes awaiting Funding The Schemes Awaiting Funding list identified all the scheme requests which had been received for the consideration of the Tendring District Local Highways Panel. Members were asked to review those schemes and consider removing any they would not wish to consider for future funding.</p> <p>The breakdown of scheme types available for future consideration was below:</p> <table border="1" data-bbox="432 600 1198 949"> <thead> <tr> <th colspan="2" style="background-color: #800080; color: white;">Budget Summary</th> </tr> </thead> <tbody> <tr> <td>Traffic Management</td> <td style="text-align: right;">£125,000</td> </tr> <tr> <td>Walking</td> <td style="text-align: right;">£52,500</td> </tr> <tr> <td>Passenger Transport</td> <td style="text-align: right;">£58,500</td> </tr> <tr> <td>Public Rights of Way</td> <td style="text-align: right;">£47,000</td> </tr> <tr> <td>Cycling</td> <td style="text-align: right;">£0</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">£283,000</td> </tr> </tbody> </table> <p>Members were reminded that costs supplied were estimates only and there was the possibility that a final scheme cost could change significantly dependant on issues which may arise during detailed design and construction.</p> <p>Officers advised that there were no restrictions, meaning the full amount of funding could be allocated.</p> <p>Cllr Belgrove questioned the guidance for 30mph limits in villages, meaning some recent schemes may need reviewing to comply with the new definition of a village contained within the guidance.</p> <p>Clacton Road, Mistley - Signing and Lining scheme LTEN192011 - Cllr Stephenson questioned the maintenance elements of the scheme and if they should come from the LHP budget. Officers advised that aesthetic improvements could be met from LHP budgets, and it was the choice of the Panel as to what they wanted to use the budget for. Members agreed to the scheme.</p> <p>Main Road, Harwich - 20mph limit LTEN192022 - Cllr Henderson reported officers advised the scheme did not meet the current criteria and requested the scheme be reviewed. Officers outlined the reasoning behind the decision including average speeds approaching the area being in excess of 24mph.</p> <p>Kirby Road, Walton-on-the-Naze - Signing and Lining LTEN192006 - Cllr Turner questioned the criteria on the scheme.</p> <p>Cllr Turner also asked how the Highway Rangers interact with the LHP and does it include PROW and bridle paths.</p>	Budget Summary		Traffic Management	£125,000	Walking	£52,500	Passenger Transport	£58,500	Public Rights of Way	£47,000	Cycling	£0	Total	£283,000	<p>Officers</p>
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<p>Harwich Road, Great Bromley - Speed limit reduction LTEN192021 - Cllr Guglielmi outlined the number of accidents along that road including some fatalities over recent years. Members agreed to the scheme.</p> <p>Cllr Goggin questioned the length of time each scheme takes to process and requested the Panel to consider the age of the scheme, and how long it would take to implement.</p> <p>Bradfield Parish, Gateway features - LTEN202010 - Scheme approved.</p> <p>Leas Road, Clacton - Signing and lining - LTEN202017 - Cllr Honeywood outlined the history of cars being damaged. Scheme approved.</p> <p>Ravens Green, Little Bentley - LTEN202013 - Cllr Guglielmi will take to Cabinet Surgery for further discussion with Members and Officers, before bringing back to the Panel.</p> <p>Church Road, Brightlingsea LTEN152118 - Cllr Guglielmi requested scheme to be prioritised if approved. Scheme approved.</p> <p>Little Clacton Rotatable VAS - LTEN202011 - Cllr Land has spoken to Parish Council. Officer advised there was a new VAS policy to be implemented over coming months meaning the criteria will change.</p> <p>A133 Signage Review LTEN192020 and Jaywick - Signage Review LTEN202008 - ECC had undertaken a review of signage points and advised it could be costly. Officers undertook to try to link to future development schemes. Both schemes approved.</p> <p>Wivenhoe Road, Elmstead - Weight Restriction LTEN212005 - Officers were looking at securing a contribution towards the scheme. Discussions were currently ongoing. Officers to add to comments box and include any further updates.</p> <p>Harwich Road, Great Bromley - Speed Limit reduction - LTEN212007. Cllr Guglielmi requested the scheme remain on the list as further development on that road was underway. Further discussion with officers to take place.</p> <p>Cllr Henderson highlighted the issue of Climate Change, alongside the initiatives and actions the Panel take, and the potential to link in to the Essex Climate Change Action Commission.</p> <p>Officers advised that extra resources had been brought in to deliver schemes, however some schemes may slip at the end of March due to volume of schemes, despite being approved this year. This could prove beneficial as prices may lower from the supply chain.</p> <p>Colchester Road, Elmstead - LTEN183006 - Officers advised they were waiting for the decision of the CMA to be signed off and then it could be shared with Panel. Cllr Guglielmi advised that a developer had agreed to pay for the design work for an upgraded crossing, and the Parish Council was keen to upgrade.</p> <p>A133 Main Road, Frating - LTEN193001 - Crossing Improvements. Schemes approved as written.</p>	
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	<p>Jaywick - Crossing Review - LTEN203001 - Scheme approved.</p> <p>Cox's Hill, Lawford - Passenger Transport Improvements - LTEN165050 - Cllr Guglielmi agreed to put scheme on hold.</p> <p>Station Road, Clacton-on-Sea - Bus cage - LTEN195001 - Cllr Honeywood advised not urgent and could potentially to link in with proposed changes to Clacton Town Centre.</p> <p>Item 6 Colchester Road, Ardleigh - Bus cage - LTEN195003 - Cllr Guglielmi advised that this scheme should take priority over LTEN195005.</p> <p>B1027 Flag Hill, St Osyth - Passenger Transport Improvements - LTEN195004 - Cllr Goggin advised to remove scheme.</p> <p>Item 9 - Plough Road, Aingers Green - New Stop - LTEN205001 - Cllr Goggin requested the scheme to stay on the list.</p> <p>Item 10 - Landermere Road, Thorpe-le-Soken - Passenger Transport Improvements - LTEN205002 - Cllr Land advised not urgent.</p> <p>Officers advised that they could actually approve all schemes they wished to today, and then come back with a delivery programme for this year and what schemes would be delivered at the start of next year.</p> <p>Cllr Honeywood suggested that ECC Members should be added to the list of consultees, particularly on major schemes. Officers undertook to write to Graham Nourse, Head of Planning, at Tendring District Council.</p> <p>Cllr Henderson requested for updates of S106 schemes to continue to come to the Panel along with the Highway Rangers actions undertaken.</p> <p>Cllr Steady requested clarification from Officers to highlight the remit of Panel.</p> <p>Cllr Placey advised that the TDC Planning Committee would welcome consultation with the Local Highways Panel.</p> <p>Cllr Turner undertook to arrange access to the TDC weekly planning lists for Cllr Platt and Cllr Goggin.</p> <p>Chris Stonham advised that funds were often secured via S278, and sometimes S106. Officers advised they would produce a list for the next meeting.</p>	
<p>9.</p>	<p>Appendix 1 Officers would circulate the papers after the meeting.</p>	<p>Officers</p>
<p>10.</p>	<p>Date of next meeting: Thursday 16th September 2021 at 10am.</p> <p>The meeting closed at 11.42am.</p>	<p>All</p>